Scape

For IT admins

Approve Scape in Microsoft 365

Scape connects to Outlook through Microsoft Graph. If your organization requires admin approval for mail access, approve Scape once. Each person then connects their own mailbox; approval alone gives Scape no mailbox access.

Updated 9 November 2026 · scape.app/admin-setup/microsoft

1. Open the approval link

Select Approve Scape for your organization. Sign in as a Cloud Application Administrator, Application Administrator, Privileged Role Administrator or Global Administrator.

2. Check the app and permissions

Microsoft shows Permissions requested and Accept for your organization. Check the app name, publisher and client ID:

- Scape, published by Scape AB with Microsoft's blue verified badge (Partner ID 7182421).
- Application (client) ID: `4c4ab835-6b14-4ac3-942d-d8f0b5e664e6`.

Scape requests delegated permissions only, so it can reach only what the connected person can already access, such as shared mailboxes and calendars. It requests no application permissions and cannot change tenant settings, users or other apps. Expand a permission to read Microsoft's description.

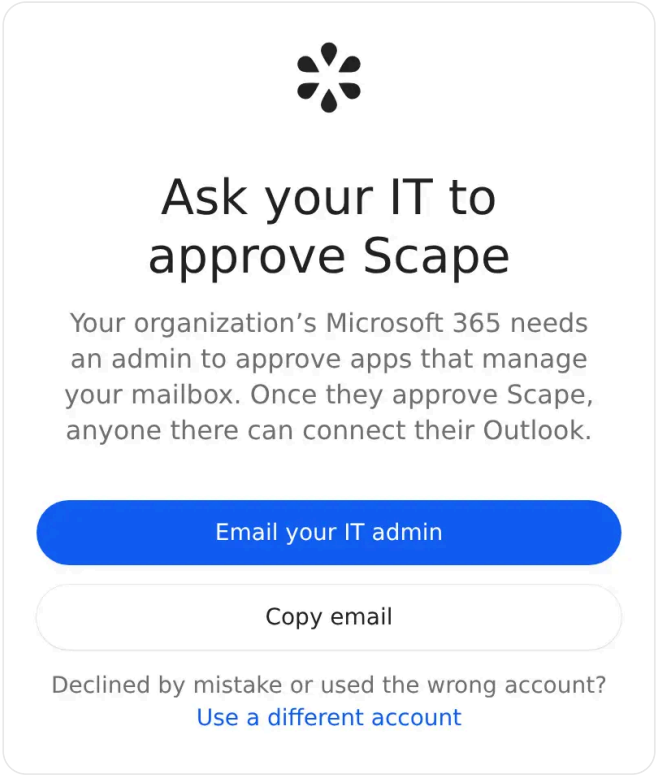
Permissions

Permission	What Scape uses it for
`openid` Sign users in	Sign in with a Microsoft account.
`email` View users' email address	Read the primary email address.
`profile` View users' basic profile	Read basic profile details, including the name.
`offline_access` Maintain access to data you have given it access to	Keep the mailbox in sync without repeated sign-in.
`User.Read` Sign in and read user profile	Identify the mailbox address and user principal name.
`Mail.ReadWrite` Read and write access to user mail	Sync messages, attachments and folders; organize mail and create drafts. Does not send mail.
`Mail.Send` Send mail as a user	Send messages from the connected mailbox.
`Mail.ReadWrite.Shared` Read and write user and shared mail	Sync shared mailboxes the person has access to.
`Mail.Send.Shared` Send mail on behalf of others	Send from shared mailboxes the person has permission to send from.
`MailboxSettings.ReadWrite` Read and write user mailbox settings	Read and update Outlook categories to match Scape labels.
`Calendars.ReadWrite` Have full access to user calendars	Show, create and edit events, and add Teams meetings.
`Calendars.ReadWrite.Shared` Read and write user and shared calendars	Show calendars others share with the person.
`Contacts.ReadWrite` Have full access to user contacts	Show contact names and suggest recipients. Scape reads contacts and doesn't change them.
`People.Read` Read users' relevant people lists	Suggest people the person emails often.

Permission	What Scape uses it for
`User.ReadBasic.All` Read all users' basic profiles	Find colleagues by name.

3. Accept, then tell people to reconnect

Select Accept, then close the page that opens. People can now open Scape and connect Outlook again. To restrict who can connect, follow Limit access below.



People waiting for approval see this screen in Scape.

Admin consent link

```
https://login.microsoftonline.com/organizations/v2.0/adminconsent?client_id=4c4ab835-6b14-4ac3-942d-d8f0b5e664e6&scope=https%3A%2F%2Fgraph.microsoft.com%2FUser.Read%20https%3A%2F%2Fgraph.microsoft.com%2FMail.ReadWrite%20https%3A%2F%2Fgraph.microsoft.com%2FMail.Send%20https%3A%2F%2Fgraph.microsoft.com%2FMailboxSettings.ReadWrite%20https%3A%2F%2Fgraph.microsoft.com%2FCalendars.ReadWrite%20https%3A%2F%2Fgraph.microsoft.com%2FCalendars.ReadWrite.Shared%20https%3A%2F%2Fgraph.microsoft.com%2FContacts.ReadWrite%20https%3A%2F%2Fgraph.microsoft.com%2FPeople.Read%20https%3A%2F%2Fgraph.microsoft.com%2FUser.ReadBasic.All%20https%3A%2F%2Fgraph.microsoft.com%2FMail.ReadWrite.Shared%20https%3A%2F%2Fgraph.microsoft.com%2FMail.Send.Shared%20offline_access%20openid%20email%20profile&redirect_uri=https%3A%2F%2Fapi.v2.scape.app%2Fauth%2Fmicrosoft%2Fdesktop%2Fcallback&state=admin-consent
```

Approve in Entra instead

If Scape is already in your tenant, you can approve it in the Microsoft Entra admin center:

1. Open Entra ID > Enterprise apps > All applications.
2. Select Scape and check its Application ID against the ID above.
3. Under Security, open Permissions, then select Grant admin consent.
4. Review the Microsoft dialog and select Accept.

If Scape isn't listed, use the approval link. See Microsoft's admin consent instructions.

Check your consent settings

Under Enterprise apps > Consent and permissions > User consent settings, Microsoft's recommended default, Let Microsoft manage your consent settings, excludes `Mail.ReadWrite`, `Mail.ReadWrite.Shared`, `MailboxSettings.ReadWrite`, `Calendars.ReadWrite`, `Calendars.ReadWrite.Shared`, `Contacts.ReadWrite` and `People.Read` from user consent. If user consent is disabled, every app needs admin approval. You don't need to change this setting to approve Scape.

See Microsoft's consent policies.

Let people request approval

1. As a Global Administrator, open Enterprise apps > Consent and permissions > Admin consent settings.
2. Set Users can request admin consent to apps they are unable to consent to to Yes. Choose reviewers under Who can review admin consent requests and select Save. Reviewers need an approval role listed in step 1.

This can take up to an hour. People then see Approval required, enter a reason and select Request approval. Reviewers receive an email. In Enterprise apps > Activity > Admin consent requests > My Pending, select Scape, then Review permissions and consent and Accept. See Microsoft's workflow setup.

Limit access

After approval, open Scape under Enterprise apps > All applications:

1. Under Manage > Properties, set Assignment required? to Yes and select Save.
2. Open Users and groups > Add user/group. Under Users and groups, choose None Selected, choose people or groups, then Select and Assign.

Only assigned people can connect, except Global Administrators. Group assignment requires Entra ID P1 or P2; nested groups aren't included. See Microsoft's assignment instructions.

Revoke access

Open Scape under Enterprise apps > All applications:

- To revoke permissions, open Permissions > Admin consent, then ... > Revoke permission. Grants under User consent require PowerShell or Microsoft Graph.
- To block new tokens, open Properties, set Enabled for users to sign-in? to No, then Save.
- To remove Scape, select Properties > Delete, then Yes. Microsoft allows restoration for 30 days.

Revoking access doesn't delete data Scape already holds. People can delete their account under Settings > Account > Delete account in Scape, or email dpo@scape.app. See the Privacy Policy.

Security and support

The Security Whitepaper covers storage, encryption and processing, SOC 2 Type II, ISO 27001 and our AI providers' no-training commitments. Reports are in the Trust Center; the Data Processing Agreement is public. Questions: support@scape.app. Security reports: security@scape.app.